



## APPROVED MINUTES

UHMC Academic Senate Minutes  
Friday, January 11, 2019  
1:30-3 pm  
KAA 105BCD

Call to order – 1:34 pm

### Roll Call:

Anne Scharnhorst, Barbara Ornellas, Brian Kohne, Celeste Baldwin, Charlie Schlather, Christy Robell, Cliff Rutherford, Constance Williams, Daniel Kruse, Dean Louie, Deanna Reece, Denise Cohen, Derek Snyder, Donna Harbin, Elaine Yamashita, Elizabeth Dubuit, Eric Engh, Fawn Helekahi Burns, Gil Logan, Gregory Byard, Jenny Shih, Julie Powers, Kahele Dukelow, Kaleikoa Kaeo, Kate Phelps, Kathleen Hagan, Kealii Ballao, Kelly Watanabe, Konstantina Rose, Kristine Korey-Smith, Kulamanu Ishihara, Lantana Hoke, Laura Lees Nagle, Lawrence Martinson, Liana Horovitz, Linda Fujitani, Lorelle Peros, Marti Wukelic, Meagan Jones, Melissa Kirkendall, Michael Ferguson, Michael Ryan, Michelle Gould, Misti Bell, Morgan Andaluz, Nancy Johnson, Nani Azman, Neil Stotts, Nick Okamoto, Paul Thornton, Ron St John, Rosie Vierra, Sally Irwin, Samantha Bowe, Sean Calder, Selene LeGare, Shane Payba, Shavonn Matsuda, Sunny Cabello, Teresa Shurilla, Teri Evangelista, Theodore Chiasson, Thomas Hussey, Tim Marmack, Tim Botkin, Tom Blamey, Velma Panlasigui, Whitney Hashimoto

Approval of minutes from the December 7, 2018 meeting

Motion made to accept by Denise Cohen, 2<sup>nd</sup> by Melissa Kirkendall, AS approved motion

### I. Reports

- a. Elections -- Juli Patao (absent), Linda Fujitani, and Lawrence Martinson
  - i. Nominations for senate chair (AY 2019 – 2021, 2-year term)
    1. Denise Cohen nominated Rosie Vierra, Rosie accepted nomination (no other nominations made). Election committee will send more information regarding voting process on Monday, 1/14/2019
    2. Nominations for AH, APT, CTE representatives will be done at the February AS for 2019 – 2021, 2-year term
- b. Curriculum -- Lorelle Peros and Tim Marmack
  - i. 2/4/18 deadline = special topics for Summer 2019 courses
  - ii. 3/2/19 deadline = special topics for Fall 2019
  - iii. 3/29/19 deadline = regular curriculum proposals, if approved, courses will be offered Spring 2020
- c. UHPA -- Juli Patao – nothing reported
- d. Social Committee – Whitney Hashimoto
  1. Requested suggestions for activity ideas, a survey will be sent for ideas, suggestions, etc.



## II. Old Business

- a. [UH Ethics Committee](#) suggestions
  - i. December AS, each department was asked to submit two names:
    1. English – Morgan Andale, Tim Marmack
    2. Humanities – Liana Horvitz, Ron St John
    3. STEM – TBA
    4. Social Sciences – Paul Thornton, Charlie Schlather
    5. CTE – Thomas Hussey, TBA
    6. AH – Konstantina Rose, Constance Williams
    7. Business Careers/Hospitality - TBA
  - ii. Motion to accept made by Dan Kruse, 2<sup>nd</sup> by Denise Cohen, AS approved motion

## III. New business

- a. [Sustainability focus resolution](#) -- Michael Ferguson
  - i. Discussion regarding intent and content of proposal
  - ii. Motion to table this discussion by Dan Kruse, 2<sup>nd</sup> by Rosie Vierra, AS approved motion to table
- b. Issues with MFA – Deanna Reece
  - i. MFA is here to stay; it's not going anywhere
  - ii. Phishing – Stop, Examine, Ask, Report – SEAR the Fish
  - iii. Protect your data, accounts, computers
  - iv. If/When problems occur, contact information =
    - a. ITS Help Desk
    - b. Phone: 808-956-8883
    - c. Toll Free: 800-558-2669
    - d. Fax: 808-956+-2108
    - e. Email: [help@hawaii.edu](mailto:help@hawaii.edu)
- c. Consideration of the creation of an ad hoc [Academic Integrity Committee](#)
  - i. How does UHMC track student plagiarism?
  - ii. Committee will include Registrar, Students, Faculty
  - iii. Would AS like to pursue this? Emma with P&P is interested. Hand poll taken to determine if this is prevalent, almost half of AS attendance raised their hand



- iv. Motion made by Elaine Yamashita that Senate refers the possible formation of an academic integrity committee to Policy and Procedures Committee. The concept is to track incidents of plagiarism and cheating and includes education/resources, prevention of plagiarism and cheating, and repercussions. Note: resources include My Success data, Liana's online prep), Library materials. 2<sup>nd</sup> by Charlie Schlather, AS approved motion

#### IV. Announcements

- a. [Transfer Day](#) -- Catherine Taylor (absent), presented by Shane Payba
  - i. Monday, February 11, 2019 10:00am – 1:00pm Kalama Courtyard, campuses who will participate = UHMC, UHM, UHH, UHWO
- b. Pau hana, 4:30, STEM rooftop -- Michael Ferguson
- c. My Success Survey – Kristine Korey Smith presented for Flora Mora
  - i. No show survey will be open 1/15 at 8:00am and close 1/17 11:00pm.  
Early alert survey will be open 2/14 8:00am to 2/18 11:00 pm  
Consider to withdraw = 3/7 – 3/11/2019
- d. Laura Nagle – save the date – Strategic events date = 2/15/19, 9:00am – 11:00am, more information to follow
- e. Next meeting Friday, February 8, 2019 1:30-3pm KAA 105BCD
- f.

Meeting adjourned, 2:40pm



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Academic Senate  
2019-2020